

MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.

February 8, 2017

Present: Margaret Noah, Mark Bollinger, Charli Oswald, Tim Heavers, Dan Bradburn & Roy Anderson.

Guest: Kathy Heavers

Meeting called to order at 3:00 pm.

Minutes: Minutes from the January 11th, 2017, OPHOA Board Meeting were approved.

Committee Reports:

Open Space Committee – Kathy reported on the letter from the City requiring the shrubs along the sidewalk on Woodgate be trimmed. Ryan will take care of it (since it is not part of his regular service there will be a fee).

The trees that were removed along the sidewalk going to the Tennis Court - Ryan will get a bid for stump removal, cleaning the ground, and planting grass. This appears to be the lowest cost/maintenance solution.

Ryan has agreed to provide his maintenance services next summer as a continuation of his 3 year contract.

Pond Committee – the pond is already ice-free! Mark wants to "grow" some fish to stock the pond this spring. He's looking into an inexpensive source of babies! David has been getting bids for the Silt Retention Pond dam repair. His committee will develop a solution before Spring water is turned on. He will let the Board know the bids and when the work will be completed.

ARB Committee – house plans for the empty lot on the East side of the pond (2016 OPC?) have been approved.

Other Committees – no reports.

Unfinished Business:

Ditch Maintenance – Tim reported the landowner south of Otter Pond said we could run a trench across his property to drain the swamp. (No action was taken.)

Snow Removal – What snow? What we had was dispatched quickly!

New Business:

Financial Reports – Tim said about $\frac{3}{4}$ rds of the dues checks are in. He noted that we did not spend all the 2016 budget, so he has deposited \$5k in the reserve fund. The bill for the tennis court sidewalk tree removal has been paid. The 2016 Federal & State tax

returns have been filed!

Non Compliance Issues – No letters were sent in the past month.

Tennis court – After some discussion Tim offered to get some "crack patching" bids; and Dan said he would get a polyurea coating bid. Roy offered to find out who the City uses for tennis court maintenance.

Covenant Change Voting Status – Roy reported one more ballot since last month (58 now) have been returned (out of 86 lot owners). Roy will ask Kathy if we can do one more (final) push to get ballots returned.

Next Meeting – Next month's meeting will be Wednesday, March 8th at **3:00 pm**, at *Timberline Bank*.

Meeting adjourned at 4:30 pm

--Minutes submitted by Roy Anderson, HOA Secretary